

## Application for reimbursement of the winter semester 2025-2026 fee due to financial hardship

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_

Street, Number: \_\_\_\_\_ Postal code, city: \_\_\_\_\_

University email: \_\_\_\_\_@uni-rostock.de

IBAN: \_\_\_\_\_

BIC: \_\_\_\_\_

Bank: \_\_\_\_\_

### Living situation:

☐ own apartment ☐ with parents/relatives ☐ roommates

### Family status:

☐ unmarried ☐ married/civil partnership  
☐ separated ☐ widowed/civil partner dead

### Children:

If yes, how many and how old: \_\_\_\_\_

☐ Pregnancy (after the 12th week of pregnancy)

### Mandatory documents:

☐ Enrollment certificate for winter semester 25/26 ☐ Bank statements ☐ Rental agreement

### Further documents, if applicable:

☐ Certificate of BAföG ☐ Proof of pregnancy/children/marriage ☐ Income statement  
☐ Certificate of housing benefits ☐ Other financial support (see remarks on p. 2)

**A reimbursement is not possible without your consent.**

☐ I consent to the processing of my data for the purpose of handling my application in accordance with the privacy policy.

☐ I consent to unencrypted communication regarding my application at the email address provided.

With my signature, I confirm that I have read and understood the information regarding reimbursement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

### To be completed by the Social Committee!

#### Entscheidung des Sozialausschusses:

Die soziale Härte konnte

- ☐ festgestellt werden.  
☐ mit 75% anteilig festgestellt werden.  
☐ mit 50% anteilig festgestellt werden.  
☐ nicht festgestellt werden.

Rostock, den \_\_\_\_\_.

\_\_\_\_\_  
Ausschussmitglied

\_\_\_\_\_  
Ausschussmitglied

#### Eingang (Datum und laufende Nummer)

Sachlich und angeordnet: \_\_\_\_\_  
Rostock, den \_\_\_\_\_.

Rechnerisch richtig: \_\_\_\_\_  
Rostock, den \_\_\_\_\_.

Zu überweisende Summe: \_\_\_\_\_ €

Buchungsnummer/-datum:

# Application for reimbursement of the winter semester 2025-2026 fee due to financial hardship

## Application of remarks

Explanation of any unclear payments or other special circumstances that could be relevant to the Social Committee's consideration of the application. **To be completed if necessary.** Explanations may also be provided in a separate document or email accompanying the application.

---

---

---

---

## Hinweise zur Erstattung

### General Remarks:

The semester fee refund is subject to the social regulations of the student body of the University of Rostock in the current version, available at:

[https://www.asta-rostock.de/downloads-und-formulare/satzungen/#collapse\\_pdf\\_1](https://www.asta-rostock.de/downloads-und-formulare/satzungen/#collapse_pdf_1)

### Refund criteria:

1. A refund application for the **winter semester** can be submitted from **August 1 until 4 weeks after the start of the lecture period**. Applications must be submitted directly to the Student Union's Social Committee **by email to [soziales.stura@uni-rostock.de](mailto:soziales.stura@uni-rostock.de)** or in person/by post to the AStA/StuRa at the University of Rostock, attn: Social Committee, Parkstr. 6, 18057 Rostock. Applications are limited to the respective semester.
2. A case of financial hardship exists if the applicant's income, through no fault of their own, is below the income limit set forth in § 4, Appendix 1 of the Social Regulations of the Student Body of the University of Rostock.
3. The application must be accompanied by bank statements for the month in which the semester fee was transferred and for the respective preceding and following months. If there are several accounts, statements for all accounts must be submitted.
4. The respective cash inflow and outflow must be **clearly identifiable**.
5. **The monthly income to be taken into account is:**
  - a) the income of the applicant and their partner;
  - b) scholarships;
  - c) student loans and other educational grants or loans at 50%;
  - d) governmental or semi-public benefits, in particular benefits according to the Federal Social Assistance Act (Bundesessozialhilfegesetz), Federal Training Assistance Act (Bundesausbildungsförderungsgesetz - BAföG), Housing Assistance Act (Wohngeldgesetz) and statutory pension insurance, parental allowance (Elterngeld) and child-raising allowance (Erziehungsgeld);
  - e) child support or alimony payments;
  - f) capital income;
  - g) child benefits, provided they are paid to the applicant themselves;
  - h) other income, excluding transfer payments.

### **Important!**

**The refund application must be submitted to the Social Committee with all supporting documents no later than 4 weeks after the start of the lecture period!** Applications submitted later or completed later cannot be refunded.

**Each application must be submitted with the signed and completed application for refund of the semester fee, a copy of the current certificate of enrollment, bank statements for three consecutive months, and the current rental agreement.**

### **Final note:**

Applications will be processed after the application deadline and according to the date of submission, and then voted on by the Social Committee of the StuRa. We know that paying the fee is a financial burden, but unfortunately we must ask for your patience. The Social Committee has only one employee working on a mini-job basis and the committee itself is unpaid. We are therefore unfortunately unable to speed up the process at present.

Buchungsnummer/-datum: