

Privacy policy for the processing of personal data for semester fee reimbursement for social reasons

According to the applicable rules of the EU General Data Protection Regulation (GDPR) / Datenschutzgrundverordnung (DSGVO), we are required to inform you about our privacy principles and your rights.

Processor/ person responsible for data processing

StuRa Social Committee of the University of Rostock
Chair of the Social Committee
Parkstraße 6
18057 Rostock
soziales.stura@uni-rostock.de

Data Protection Officer

Data Protection Officer
AStA University of Rostock
Parkstraße 6
18057 Rostock
datenschutz.asta@uni-rostock.de

Purpose of data processing

Your personal information will be processed for semester fee reimbursement for social reasons.

The collection of data is necessary for the above-mentioned purpose. Without the processing of the data, an application and a semester fee reimbursement are not possible.

Data will not be transferred to third countries in accordance with Articles 45-49 GDPR. The personal data is stored exclusively on servers in Germany.

Legal basis for data processing

Data collection is required in accordance with Art. 6 para. 1 lit. c GDPR in conjunction with Art. 6 para. 3 GDPR in conjunction with § 7 para. 1, 4 LHG M-V, § 4 para. 1 DSG MV and § 9 Data Protecti-

on Statutes of the University of Rostock in conjunction with §24 para. 2 no. 2 LHG M-V in conjunction with Appendix 1 – Reimbursement of the Semester Fee of the Social Regulations of the Student Body of the University of Rostock to fulfil a legal obligation.

Personal data collected

The following personal data is collected as part of the application process and is processed by us:

- First name, surname
- Contact details
- Date of birth
- Information on studies at the University of Rostock according to enrolment certificate (subject, number of semesters, date of enrolment, student ID number)
- Bank account details (name of bank, IBAN, BIC)
- Information on living situation
- Information on marital status, number of children
- Information from submitted bank statements
- if applicable, information from proof of income, BAföG notifications, housing benefit notifications or similar
- If applicable, information on pregnancy

Duration of data storage

The personal data will be deleted when the processing and examination of the refund application has been completed and the data is no longer subject to the statutory (in particular tax law) retention periods (Art. 17 para. 1 lit. A and e GDPR). In accordance with para. 7 (4) of the Social regulations of the Student Body of the University of Rostock (*Sozialordnung der Studierendenschaft*) files will be archived for ten years.

Forwarding to third parties

The StuRa Social Committee will forward the following data to the General Student Committee for payment if the application is approved:

- First name, surname

- Contact details
- Account details (bank, IBAN, BIC)
- information on living situation
- marital status, number of children
- if applicable, information of pregnancy

If the application is rejected, an objection is lodged and the StuRa Social Committee does not consider the objection to be justified, the objection will be dealt within the StuRa. During the according meeting where the objection is discussed, the StuRa gains access to the processed data.

According with Appendix 1 §7 of the Social Regulations of the Student Body of the University of Rostock, the StuRa Budget Committee has the right to randomly inspect rejected and approved applications.

Your rights

You have the following rights under the EU General Data Protection Regulation:

In accordance with **Art. 16 GDPR**, you have the **right to rectification** of the data and, in accordance with **Art. 17 GDPR**, to erasure of the data if you can demonstrate legitimate interests (**Right to erasure ('right to be forgotten')**). In any case, the data concerning you will be automatically deleted after the above-mentioned period has expired or if the purpose of processing no longer exists.

You have the **right to restrict the processing** of the data in accordance with **Art. 18 GDPR** if you can cite legitimate interests.

In accordance with **Art. 20 GDPR**, you also have the right to receive the data in a structured, commonly used and machine-readable format (**right to data portability**).

Furthermore, in the case of data processing based on Art. 6 para. 1 lit. f GDPR, you can object to this processing in accordance with **Art. 21 GDPR (right to object)**.

In addition, you have the right to obtain information about the data processing in accordance with **Art. 15 GDPR (Right of access by the data subject)**. This includes the right to information about the purposes of processing, the categories of personal data concerned, the recipients of the data, the planned duration of data storage, existing rights to data erasure or rectification, the right to restrict processing and the right to object, the right to lodge a complaint with the competent supervisory authority, the origin of the data and the possible existence of automated decision-making.

If you wish to exercise the above rights, please contact the controller named above. If you have any questions or complaints about data protection, you can contact our data protection officer (contact details see above) or, if necessary, the public complaints office, e.g. of the state of Mecklenburg-Vorpommern (**right to lodge a complaint**):

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