

Request for refund of the semester fee

Please use block letters!

Name: First Name:

Address: Postal code:

City: Phone Number:

University email: Matriculation number:

IBAN:

BIC: Bank:

I hereby apply for a refund of the semester fee:

Winter semester summer semester

Living situation: own apartment with parents/relatives/apartmentssharing community

Family status: unmarried married/civil partnership
 separated widowed

Children: Quantity: Age: Pregnancy (starting 12th week of pregnancy)

Documents (mandatory):

Enrollment certificate Statements of bank account Rental Agreement

Further documents (if applicable):

Certificate of BAföG monthly income statement Certificate of housing benefits
 Proof of pregnancy other financial aid (e.g. stipend or grant)

With my signature I confirm that I have read the instructions on the backside.

Wird vom Sozialausschuss ausgefüllt:	<u>Eingang (Datum und laufende Nummer)</u>
<p>Entscheidung des Sozialausschusses: Die Soziale Härte konnte:</p> <p><input type="checkbox"/> Festgestellt werden. <input type="checkbox"/> Anteilig festgestellt werden. [50%] o. [75%] <input type="checkbox"/> Nicht festgestellt werden.</p> <p>Rostock, den _____</p>	<p>sachlich und rechnerisch richtig: angeordnet:</p> <p>_____</p> <p>Rostock, den _____ Rostock, den _____</p>
_____ erstes Mitglied des Ausschusses	_____ zweites Mitglied des Ausschusses
Zu überweisende Summe: _____ €	
Buchungsnummer/-datum: _____	

Refund Information

General remarks:

The semester fee refund is subject to the social regulations of the student body of the University of Rostock in the current version, available at:

https://www.uni-rostock.de/storages/uni-rostock/UniHome/Gremien/Rechtsgrundlagen/Amtliche_Bekanntmachungen/2023/NR_30_2023.pdf.

Reimbursement criteria:

- 1. A refund application for the winter semester can be submitted from August 1 until 4 weeks after the start of the lecture period. For the summer semester, an application is possible from March 1 until 4 weeks after the start of the lecture period. Applications are made directly to the Social Committee of the Student Body. They are limited to the respective semester.**
2. A case of social hardship exists if the applicant's income, through no fault of his or her own, is below the income limit set forth in § 4, Appendix 1 of the Social Regulations of the Student Body of the University of Rostock.
3. The application must be accompanied by bank statements for three consecutive months of the applicants household. The month of the semester fee transfer and the respective months before and after are relevant for the calculation.
4. The respective cash inflow and outflow must be clearly identifiable.
- 5. The monthly income to be taken into account is:**
 - a) the income of the applicant and his/her partner;
 - b) Scholarships;
 - c) student loans and other educational support as a grant or as a loan at 50%;
 - d) governmental or semi-public benefits, in particular benefits according to the Federal Social Assistance Act (Bundesessozialhilfegesetz), Federal Training Assistance Act (Bundesausbildungsförderungsgesetz - BAföG), Housing Assistance Act (Wohngeldgesetz) and statutory pension insurance, parental allowance (Elterngeld) and child-raising allowance (Erziehungsgeld);
 - e) maintenance payments;
 - f) capital income;
 - g) child benefit, provided it is paid to the person making the application, to him or herself;
 - h) other income, excluding transfer payments.

Important!

The application for reimbursement with all supporting documents must be submitted to the Social Committee no later than 4 weeks after the start of lectures!

Each application must be accompanied by the signed and completed Application for Refund of Semester Tuition, a copy of the current enrollment certificate, bank statements for three consecutive months, and the current lease agreement.

Applications submitted later or completed later cannot be refunded.