

# Request for refund of the semester ticket

Please use block letters!

Name: <input style="width: 90%;" type="text"/> Address: <input style="width: 90%;" type="text"/> City: <input style="width: 90%;" type="text"/> University email: <input style="width: 90%;" type="text"/> IBAN: <input style="width: 90%;" type="text"/> BIC: <input style="width: 90%;" type="text"/>	First Name: <input style="width: 90%;" type="text"/> Postal code: <input style="width: 90%;" type="text"/> Phone number: <input style="width: 90%;" type="text"/> Matriculation number: <input style="width: 90%;" type="text"/> Bank: <input style="width: 90%;" type="text"/>
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**I hereby apply for a refund of the semester ticket fee:**

<input type="checkbox"/> Winter semester	<input type="checkbox"/> Summer semester
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<b>Living situation:</b> <input type="checkbox"/> own apartment <b>Family status:</b> <input type="checkbox"/> unmarried <input type="checkbox"/> separated <b>Children:</b> Quantity: <input style="width: 30px;" type="text"/> Age: <input style="width: 30px;" type="text"/>	<input type="checkbox"/> with parents/relatives/apartment-sharing community <input type="checkbox"/> married/civil partnership <input type="checkbox"/> widowed <input type="checkbox"/> Pregnancy (starting 12th week of pregnancy)
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**Documents (mandatory):**

<input type="checkbox"/> Enrollment certificate	<input type="checkbox"/> Statements of bank account	<input type="checkbox"/> Rental Agreement
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**Further documents (if applicable):**

<input type="checkbox"/> Certificate of BAföG	<input type="checkbox"/> monthly income statement	<input type="checkbox"/> Certificate of housing benefits
<input type="checkbox"/> Proof of pregnancy	<input type="checkbox"/> other financial aid (e.g. stipend or grant)	

**With my signature I confirm that I have read the instructions on the backside.**

<input style="width: 90%;" type="text"/> City/Date	_____ Signature
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<p><b>wird vom Sozialausschuss ausgefüllt:</b></p> <p>Entscheidung des Sozialausschusses:                  Die Soziale Härte konnte:</p> <p><input type="checkbox"/> festgestellt werden.</p> <p><input type="checkbox"/> nach Ermessen festgestellt werden.</p> <p><input type="checkbox"/> nicht festgestellt werden.</p> <p>Rostock, den _____</p> <p>_____</p> <p><b>erstes Mitglied des Ausschusses</b>                      <b>zweites Mitglied des Ausschusses</b></p>	<p><b>Eingang (Datum und laufende Nummer)</b></p> <p>sachlich und rechnerisch richtig: _____ angeordnet: _____</p> <p>_____</p> <p>Rostock, den _____ Rostock, den _____</p> <p><b>Zu überweisende Summe:</b> _____ €</p>
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Buchungsnummer/-datum: \_\_\_\_\_

# Refund information

## **General remarks:**

The semester ticket was introduced in the winter semester 1996/97 after several years of planning, lengthy negotiations with the RVG (Rostocker Verkehrsgemeinschaft, now Verkehrsverbund Warnow -VVW) and a vote among the students of the University of Rostock - in which more than two thirds were in favor of the semester ticket. The costs from the current contract amount to 120.50€ per student and semester. The ticket covers the entire Rostock network, i.e. zones 1-6. It is based on the principle of solidarity, i.e. every student pays this amount, regardless of whether he/she wants to use the semester ticket or not. In this way, every fellow student finances the extremely favorable conditions under which the majority of students can use local public transport in Rostock. In exceptional cases, however, a reimbursement will be granted by the social committee. The processing takes place in the in the social committee according to the social order of the student body for the reimbursement criteria listed below.

## **Reimbursement criteria:**

- 1 A reimbursement application is to be submitted to the social welfare committee by May 7th in the summer semester by November 7th in the winter semester at the latest. Otherwise the entitlement for a request for a refund expires. Refunds will be made at the latest at the end of the respective semester. They are limited to the respective semester.
- 2 A case of social hardship exists if the income of the applicant is below the income limit set out in Section 9 of the Sozialordnung der Studierendenschaft der Universität Rostock, through no fault of their own.
- 3 Bank statements for three consecutive months must be submitted with the application. For the winter semester either from 01.07. until 30.09. or from 01.08. until October 31 of the respective year and for the summer semester either from 01.01. until March 31 or from 01.02. until April 30th of the respective year. The respective incoming and outgoing money must be clearly recognizable.
- 4 **Creditable monthly income is:**
  - 4.1 The income of the applicant and the partner,
  - 4.2 Scholarships, student loans and other training grants as a grant or loan,
  - 4.3 State or semi-state benefits (e.g. benefits under the Federal Social Welfare Act, Federal Training Assistance Act, Housing Allowance Act and statutory pension insurance, parental allowance and childcare allowance),
  - 4.4 maintenance payments,
  - 4.5 capital income,
  - 4.6 Child benefit, provided that it is paid to the applicant himself or herself.

## **Important!**

**The reimbursement application including all evidence must be submitted to the Sozialausschuss by November 7th (winter semester) or May 7<sup>th</sup> (summer semester) at the latest!**

Every application must be submitted with the signed and completed request for refund of the semester ticket, a copy of the current enrollment certificate, bank statements for three consecutive months and the current rental agreement.

**Applications submitted later or those that are not complete until later cannot be reimbursed.**