

Request for refund of the semester ticket

Please use block letters.

General information

Name: Date of birth:

First name: Address:

University E-Mail: Postal code, city:

IBAN:

BIC: Bank:

Hereby I file a request for refund of the semester ticket for the:

Winter semester (Deadline for request: 7th November)

Summer semester (Deadline for request: 7th May)

Flat: own with parents/relatives/flat-sharing community

Family status: unmarried married

separated widowed

Children: Number: Age(s):

Health insurance: own (add proof) Family insurance

Necessary documents:

Current confirmation of student status

Bank statements of your all your accounts from the last three months; if married and not living in separate arrangements the partners' statements are also required

Lease agreement of the flat

Other documents (if available):

Certificate of BAföG monthly income statement

Certificate of housing benefits other financial aid (e.g. stipend or grant)

Brief declaration of the financial emergency:

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The requests will be dealt with until the expiration of the deadline. Only completely filled out requests with all necessary documents will be considered.

The applicants have to correct their financial situation in a suitable extent. Other financial aids take precedence over this request.

I know that incorrect and/or incomplete information can be prosecuted and that wrongly given amounts can be reclaimed.

I assure that my information is correct and complete.

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Place, date

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Signature